

**2022-2023 Back-to-School  
REQUIRED Online Registration  
for Returning Hallsville ISD Students**

Action Required

Dear Parents,

Back to school is just around the corner, and this year we will continue with **no In-Person Registration for returning students!** All necessary registration information will be collected online. Make sure that you complete all necessary forms online by August 7<sup>th</sup> and avoid registration lines and having to appear in person!

**Parents of returning students must upload their Proof of Residency (through August 7<sup>th</sup>) for each student during the Online Registration process which will then be verified by the campus prior the start of school.**

**\*\* (This may be a picture, word document, pdf, etc.; for special circumstances contact your campus office)**

**Beginning July 13<sup>th</sup> at 10:00 A.M.**, families may begin the Online Registration process through their HISD Family Access account at [family.hisd.com](http://family.hisd.com). While the Online process will take care of the majority of paperwork, students may still need to take care of any fines/fees or required vaccinations (look for an email later this week about a free vaccination clinic). Campuses will notify parents of any fines/fee and give instructions on submitting payment.

**The online registration process is REQUIRED for all returning HISD students (paper copies will not be provided). Online Registration will open for all campuses beginning at 10:00 AM on July 13, 2022.**

**Who can complete the online registration process?**

Either parent in the first family listed in Skyward Family Access can complete the online registration process; however, only the first guardian in the first family is receiving this email.

**\*Note:** A Family Access account is **necessary** in order to complete the back-to-school Online Registration process for each child. If you do not have a login and password and will be completing the registration process, call your child's school office.

**What should I do now?**

**Between July 13<sup>th</sup> and August 7<sup>th</sup> log in and complete the registration process** for each of your students.

**What do I do if I do not have access to a computer?**

Please contact your campus for instructions. Families will not be admitted into the campus offices without an appointment. Appointments may not be available until July 25<sup>th</sup> for select campuses.

**What should I provide for Proof of Residency?**

- Proof of Residency documentation
  - 2021 Harrison County Tax Statement (not an estimate)
  - Current Lease for a residence (home, apartment, duplex, etc.)
  - Current Purchase Agreement/Contract for a residence
  - Approved Student Transfer Documentation
- Special circumstance forms are available from your campus
- A Proof of Residency should be uploaded for each of your students

**Campus Contacts (Monday – Thursday 8:00 – 3:30):**

- East Elementary (903)668-5990 extension 1653
- North Elementary (903)668-5981
- West Elementary (903)668-5990 extension 5074
- Intermediate (903)668-5989 extension 2549
- Jr. High (903)668-5986 extension 2005
- High School (903)668-5980

We are excited for the 2022-23 school year and all that it will bring!